



MINISTRY OF TOURISM

SRI LANKA TOURISM DEVELOPMENT AUTHORITY

PROVIDING JANITORIAL SERVICES TO THE NATIONAL HOLIDAY RESORTS OF SLTDA

Contract No: SLTDA/RM/NC/NCB/Janitorial-NHR/2022/11R

1. The Chairman, Departmental Procurement Committee of Sri Lanka Tourism Development Authority invites sealed proposals from the eligible & qualified bidders for Providing Janitorial Services to the National Holiday Resorts of SLTDA.
2. The successful bidder shall not have been blacklisted and shall have Business Registration and comply with the eligibility criteria mentioned in the in the Bidding Document.
3. A complete set of Bidding Documents in English language will be issued through email submission of written request (on the applicant's letterhead) with Payment Slip of the non-refundable payment to the email address of sltdaproc@srilanka.travel / amilam@srilanka.travel from **20th April 2022** to **11th May 2022**.
4. The payment of non-refundable fee **LKR 7,500.00** should be deposited to the Bank **AC No. 7119413**, Bank of Ceylon, Corporate Branch, Sri Lanka Tourism Development Authority (Note: Please Fill the Depositors Details and Purpose of Deposit in the Slip as "Non-Refundable Tender Fee" and it is mandatory to submit the aforesaid original cash deposit slip with the Bid. The payment should be made in cash and other payments are not allowed).
5. Pre-Bid Meeting will be held at **10:00am on 26th April 2022** at the Board Room (1st Floor) of SLTDA.
6. Sealed Bids with the duplicates may be dispatched either by register post or hand delivered to **Chairman, Departmental Procurement Committee, Procurement Division (4th Floor), Sri Lanka Tourism Development Authority, No.80, Galle Road, Colombo 03** on or before **14.00 Hrs. 11th May 2022**. It should be written as "**Providing Janitorial Services to the National Holiday Resorts of SLTDA**" at the left-hand corner of the Envelop.
7. **Late Bids will be rejected** and Bids will be opened soon after closing at the Lobby Area of SLTDA (Ground Floor), No.80, Galle Road, Colombo 03 in the presence of Bidder's representative who choose to attend.
8. Bids shall be valid up to **91 days** from the date of bid closing.
9. Bids shall be submitted with a Bid guarantee for a value of **Sri Lankan Rupees Two Hundred Sixty Thousand (LKR 260,000.00)** with a validity not less than **Twenty-Eight (28) Days** beyond the date of Bid validity as mentioned in the Bidding Document.
10. Interested bidders may obtain further information from Assistant Director (Procurement) Sri Lanka Tourism Development Authority, Contact No.0112426800 (Ext:303,305,277), Electronic mail

address: sltdaproc@srilanka.travel, amilam@srilanka.travel and inspect the bidding documents at the procurement division of SLTDA.

11. All bids shall be accompanied a certificate of registration of the bidder issued by the registrar of Public Contracts in Sri Lanka according to the Public Contract Act No.03 of 1987 of the government of Sri Lanka and subsequent gazette notifications (PCA3 from).
12. An employee or a firm and/or an individual that has a close family relationship with an employee of the Ministry of Tourism, Sri Lanka Tourism Development Authority and any other institution under the control of the Ministry of Tourism shall not be eligible for award.
13. The Departmental Procurement Committee decision will be the final decision. Further, SLTDA has the right to accept or reject any Bid without adducing any reasons and SLTDA will not be responsible for any costs or any expenses incurred by the prospective bidders in connection with the preparation or delivery of Bids.



Chairman
Departmental Procurement Committee
Sri Lanka Tourism Development Authority
No. 80, Galle Road,
Colombo 03